

**May 21, 2020**

Dear Residents and Families/Representatives,

It is hard to believe that it has been over two months since COVID-19 changed our lives so drastically. We have all had to make big adjustments in an effort to keep everyone in our community safe, and we appreciate your support as we continue to take all necessary steps to prevent further spread of COVID-19 in our facility.

As of today, we have 2 staff members that have tested positive for COVID-19. We continue to work diligently to keep your loved ones safe. Employee screening continues to take place prior to the start of each employees' scheduled shift. We continue to encourage social distancing of employees and limiting their exposure while off of work. I am happy to report that our residents remain COVID free at this time.

We are committed to working towards making our facility COVID free and we will continue to implement and practice enhanced safety precautions recommended by our federal, state and local health officials, such as, only allowing essential personnel inside the facility, performing regular screenings for signs and symptoms of illness prior to entering the building, continually monitoring residents, performing regular deep cleanings, using PPE as recommended by the CDC, providing individual activities as opposed to group activities, implementing isolation protocols as required, and reminding and encouraging staff to practice social distancing and to use hand sanitizer and frequently wash their hands when they are in the facility and out in the community.

As a reminder, we will continue to post updates on our facility website and we will individually notify representatives/families regarding a resident's condition if he/she tests positive for COVID-19 or is displaying symptoms of COVID-19. If you have any questions or concerns please contact us directly at 574-406-6600.

Sincerely,

*Marti Carmean*

Marti Carmean  
Administrator